

**GREAT CORNARD PARISH COUNCIL**

Minutes of the Meeting of the **POLICY & RESOURCES COMMITTEE**

held in The Stevenson Centre at 8:00pm on Monday 26th June 2023

**Present**  Councillors Cllr Tony Bavington **Chairman**

 Cllr Marjorie Bark Cllr Sharon Bowman Cllr Tom Keane Cllr Jane Wakeman

Cllr Pamela White Cllr David Young

Council Administrator Miss E Skuce

Council Administrator Miss S Kent

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Stewart Sheridan. Cllr Judith Wilson did not attend the meeting.

1. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

**NONE.**

1. **DECLARATIONS OF GIFTS AND HOSPITALITY**

**NONE.**

1. **ITEMS BROUGHT FORWARD – FOR NOTING**

Members reviewed and **NOTED** the Items Brought Forward list.

The Chair asked Cllr White, who is the Chair of the Development and Planning Committee, if she would be willing for the item relating to the three remaining public houses in the village receiving Asset of Community Value status, to be moved from the Development and Planning Brought Forward list to the Policy and Resources Brought Forward list. Cllr White agreed for the item to be moved to enable the Policy and Resources Committee to progress the matter.

1. **TO RECEIVE AN UPDATE ON THE JOINT LOCAL PLAN MODIFICATION**

Members reviewed and **NOTED** a Notice of Commencement of Further Examination Hearing Sessions (Regulation 24) in relation to the BMSDC Joint Local Plan Main Modifications. Hearing sessions would run from 10am on 26th June 2023 until 29th June 2023 and held virtually using Microsoft Teams.

1. **TO CONSIDER A PROPOSAL FOR A MEMBER TO BE THE PARISH COUNCIL’S ENVIRONMENTAL CHAMPION**

The Chair explained that following a decision to amend and update the Parish Council’s Environmental Policy Statement, it had been proposed that Cllr Bark, who professionally, was a Doctor of Engineering in Environmental Technologies and had worked on various environmental projects for over 20 years, should become the Parish Council’s Environmental Champion.

Cllr Bark explained that if established, the role would be as an advisor to the Parish Council, supporting on the development of the Council’s Environmental Policy Statement and identifying means to implement the intentions of the Policy and incorporate environmental considerations into the Council’s activities.

Members agreed to **RECOMMEND** to Full Council that it establishes the role of Environmental Champion and that Cllr Bark is appointed to that role.

1. **TO CONSIDER A MOTION FOR GREAT CORNARD PARISH COUNCIL TO CHANGE TO USING GENDER NEUTRAL DESCRIPTORS**

Members considered a Motion for Great Cornard Parish Council to change to using gender neutral descriptors and discussed the following points contained in the Motion:-

1. Descriptions in minutes of elected members in attendance at meetings be in the form ‘Cllr + preferred first name + surname’;
2. Reference to elected members in the text of minutes or other papers be in the form ‘Cllr + surname’, unless two or more members share a common surname when it shall be ‘Cllr + initial + surname’, except where two or more members share a common initial and a common surname when it shall be ‘Cllr + preferred first name + surname’;
3. Anyone taking the chair of the Council, one of its committees, sub-committees, working parties or other formally constituted bodies shall be addressed as ‘Chair’;
4. When resolved, this motion (as amended) be appended to the Standing Orders Business as an addendum

Cllr Bavington explained that points 1 and 2 of the Motion had already been discussed and agreed at the Full Council meeting in June 2023.

A Member proposed that at point 3 of the Motion, the words ‘or Chairperson’ should be added at the end.

Members agreed to **RECOMMEND** to Full Council that it proceeds with the Motion subject to the following amendment at point 3:-

1. *Anyone taking the chair of the Council, one of its committees, sub-committees, working parties or other formally constituted bodies shall be addressed as ‘Chair’;*

SHOULD BE CHANGED TO:-

1. *Anyone taking the chair of the Council, one of its committees, sub-committees, working parties or other formally constituted bodies shall be addressed as ‘Chair’ or ‘Chairperson;*
2. **FINANCIAL MATTERS**
3. **To approve the latest list of payments**

Members reviewed and **NOTED** the latest list of payments **(see Appendix A).**

**Meeting closed at 8:30pm**

**APPENDIX A**

**Summary of Income and Payments for Great Cornard Parish Council**

**up to 26th June 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| **INCOME** |   |   |   |
|  |  | **Amount** | **Details** |
| **Upto 26/06/23** | Allotments | £15.50 |   |
|  | Cemetery  | £39.00 |   |
|  | Cornard United  | £107.58 | Insurance Reimbursement  |
|  | Cornard United  | £191.66 | Rent (June)  |
|  | Barclays Banks  | £624.42 | Interest  |
|   | **TOTAL INCOME** | **£978.16** |   |
| **EXPENDITURE** |   |   |
| **Direct Debits**  | **Company** | **Amount**  | **Details** |
|  | **NONE**  |   |   |
|  |   |   |   |
|  |   |   |   |
|  | **TOTAL DIRECT DEBITS** | **£0.00** |   |
| **BACS**  |  |  |  |
|  | **NONE**  |   |   |
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|   | **TOTAL BACS PAYMENTS**  | **£0.00** |   |
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