



## GREAT CORNARD PARISH COUNCIL

Minutes of the Meeting of **GREAT CORNARD PARISH COUNCIL**  
held at The Stevenson Centre at 7:00pm on Monday 14<sup>th</sup> March 2022

<b>PRESENT</b>	Councillors	Mr S M Sheridan	<b>Chairman</b>
		Mrs M Bark	Mr A C Bavington
		Mr K Graham	Mr T Keane
		Mr M D Newman	Mrs P White
		Mrs J Wilson	Mr C G Wright
		Mr D Young	
	Council Manager	Mrs N Tamlyn	
	Council Administrator	Miss S Kent	

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs C J Baker, Mrs T E A Welsh, T M Welsh and T Harman.

### 2. CHAIRMAN'S ADDRESS

The Chairman reminded Members of the continued need to be mindful of Covid especially as infection rates and hospital admission numbers continue to rise.

### 3. TO CONSIDER DECLARATIONS OF INTERESTS AND COUNCILLOR REQUESTS FOR DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Councillor Bavington declared a non-pecuniary interest in any item relating to Thomas Gainsborough School as he volunteers at the School and a family member is employed by the Trust.

Councillor Young declared a non-pecuniary interest in any item relating to Thomas Gainsborough School as he and a family member are employed by the Trust.

### 4. DECLARATIONS OF GIFTS AND HOSPITALITY

NONE.

### 5. TO CONFIRM THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 14<sup>TH</sup> FEBRUARY 2022

**AGREED** that the Minutes of the Council meeting held on Monday 14<sup>th</sup> February 2022 are confirmed and signed as a correct record.

Tom Keane T. Keane

**6. POLICE MATTERS**

NONE.

**7. TO RECEIVE DISTRICT & COUNTY COUNCILLORS REPORT**

Councillor Newman gave District Councillor Simon Barrett's apologies and advised that he had nothing to report.

**8. TO CONSIDER ITEMS BROUGHT FORWARD – FOR NOTING**

The Items Brought Forward list was **NOTED**.

**9. FIFTEEN MINUTES FOR THE PUBLIC TO ASK QUESTIONS**

At 7:02pm the Council invited electors of Great Cornard Parish Council to put questions to the Council.

At 7:02pm the business of the meeting resumed.

**10. WELLS HALL OLD SCHOOL**

It has been brought to the Parish Council's attention that the Lease on Wells Hall Old School has expired and a new Tenant is being sought by Suffolk County Council although it had not yet been formally advertised.

Members discussed the need to continue to keep the School open as a community facility but raised concerns as to whether or not the Parish Council was financially in a position to take on the Lease itself.

Members **AGREED** for the Council Manager to contact Suffolk County Council's Corporate Landlord asking what plans it has for the old school and whether it intends to advertise the Lease and to keep the Parish Council updated on the process of finding a suitable Tenant.

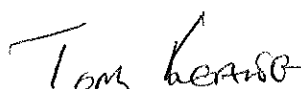
**11. TO RECEIVE AN UPDATE ON THE QUEEN'S PLATINUM JUBILEE WORKING PARTY**

Councillor Newman stated that a meeting had been held on 1<sup>st</sup> March and another was due to be held on 29<sup>th</sup> March. The Chairman suggested that due to the ongoing project list that weekly meetings should take place from April onwards.

Members **AGREED** to draw up a list of meeting dates.

The Council Manager advised that as no children's entertainer had been available, two bouncy castles have been booked instead.

Councillor Graham advised that Cornard Dynamos would be holding a meeting on Tuesday 15<sup>th</sup> March to discuss their participation in the Jubilee event.

Members confirmed that the advertising banners had been ordered and that volunteers would be needed to give permission for advertising signs in their gardens.

**12. TO REVIEW THE RISK MANAGEMENT POLICY AND RISK ASSESSMENT SCHEDULE 2021 – 2022 IN LINE WITH THE LOCAL GOVERNANCE AND ACCOUNTABILITY GUIDE FOR SMALLER AUTHORITIES**

Members reviewed and **AGREED** to adopt the Risk Management Policy and Risk Assessment Schedule 2021 – 2022 which has been updated to cover new, relevant risks.

**13. DEVELOPMENT AND PLANNING COMMITTEE**

- i) **Confirmation and adoption of the Minutes of the meetings held on 14<sup>th</sup> February 2022 and 28<sup>th</sup> February 2022**

**AGREED** that the Minutes of the Development and Planning meetings held on Monday 14<sup>th</sup> and Monday 28<sup>th</sup> February 2022 are confirmed and signed as a correct record.

- ii) **Questions to Committee Chairman**

**NONE**

- iii) **Ratification of Recommended Items (28<sup>th</sup> February 2022)**

**PAGE 2. ITEM 7) TO RECEIVE REPORT NO. E07 ON BABERGH DISTRICT COUNCIL'S WELCOME BACK FUND**

To **RECOMMEND** to Full Council the annual emptying cost of £43.49 per bin for 3 new dog bins on the footpath behind Perryfield off Head Lane, Abbas Walk off Grace Farrant Way and Footpath 12 off Sheepshead Hill.

Funds to be allocated from the Litter/Dog Bins Budget. **AGREED**

**14. ART, SPORT AND LEISURE COMMITTEE**

- i) **Confirmation and adoption of the Minutes of the meetings held on 28<sup>th</sup> February 2022**

**AGREED** that the Minutes of the Art, Sport and Leisure meeting held on Monday 28<sup>th</sup> February 2022 are confirmed and signed as a correct record.

- ii) **Questions to Committee Chairman**

**NONE**

Tom Keane 

iii) **Ratification of Recommended Items**

**PAGE 2. ITEM 7) TO CONSIDER A QUOTATION FOR 2 NEW PICNIC BENCHES IN THE COUNTRY PARK**

The Council Manager advised that the cost of the picnic bench had increased by £50 to £175.

To **RECOMMEND** to Full Council the purchase of one wooden picnic bench and one wooden picnic bench with wheelchair access at the increased cost of £425.00 plus VAT.

Funds to be allocated from the Recreation Budget. **AGREED**

**PAGE 3. ITEM 8) TO RECEIVE AN UPDATE ON MAINTENANCE WORKS TO THE CRICKET SQUARE**

To **RECOMMEND** to Full Council to instruct the restoration work at a cost of £325 plus VAT and to advertise for an unpaid volunteer or small garden business to carry out the works.

Funds to be allocated from the Blackhouse Lane Budget. **AGREED**

The Council Manager advised Members that new ropes and signs had been erected around the cricket square to stop football players running across the square and causing damage with studs.

Members **AGREED** for the Council Manager to write to Cornard Dynamos reminding them to keep off the cricket square.

Once the restoration work has been carried out the square will need to be rolled to make it useable. The Council Manager advised that a local garden contractor had expressed an interest in maintaining the square and the regular maintenance costs would be met by Thomas Gainsborough School.


**PAGE 3. ITEM 10) TO CONSIDER A REQUEST FROM THE GAINSBOROUGH TRAIL WORKING PARTY TO FUND AN INTERPRETATION BOARD IN THE COUNTRY PARK**

Councillor Newman confirmed that the Gainsborough Trail Working Party had resolved the issues raised and the leaflets would be reprinted and the copy for the interpretation boards had been changed.

To **RECOMMEND** to Full Council the funding of the Gainsborough Trail interpretation board in the Country Park at no more than £900.00 plus VAT, subject to the issues raised by a Member being resolved.

Funds to be allocated from the Blackhouse Lane Budget. **AGREED**

Members discussed the location of the new board and whether it should be situated at the allotment car park entrance to the Country Park or at the main

entrance to the Country Park. Councillor Newman will clarify this and report back.

#### **15. POLICY AND RESOURCES COMMITTEE**

- i) **Confirmation and adoption of the Minutes of the meetings held on 28<sup>th</sup> February 2022**

**AGREED** that the Minutes of the Policy and Resources meeting held on Monday 28<sup>th</sup> February 2022 are confirmed and signed as a correct record.

- iv) **Questions to Committee Chairman**

**NONE**

#### **16. FINANCIAL MATTERS**

- a) **To approve the match funded swimming pool grant**

Members reviewed the breakdown of pool costs for the year April 2021 to March 2022 provided by Unity Schools Partnership and **AGREED** to grant aid £2500.00 to Cornard Leisure Centre Swimming Pool.

Councillor Bavington explained that the pool would, at some point, need capital funding for new plant equipment. If funding is secured it would guarantee the pools medium term future.

- b) **To approve the latest list of payments (see Appendix B)**

Members reviewed the latest list of payments. **NOTED.**

#### **17. PROPOSAL TO EXCLUDE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH SECTION 1 OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT (1960) FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF CONFIDENTIAL AND EXEMPT INFORMATION**

**AGREED** to exclude press and public from the meeting.

#### **18. TO APPROVE THE LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2021 – 2022**

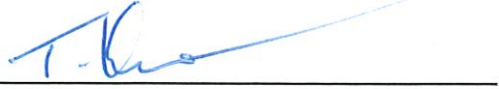
Members reviewed Confidential Report E12 and **AGREED** the Local Government Services Pay Agreement from April 2021 and associated back pay.

Councillor Bavington proposed to review the pay ranges for some of the staff positions prior to the next budget. **AGREED**

T. Keawe T. Keawe

Meeting closed at 8:03pm

Signed \_\_\_\_\_



Chairman  
Cllr



## APPENDIX A

Great Cornard Parish Council BACS Payments up to 14<sup>th</sup> March 2022

<b>INCOME</b>			
<b>UPTO</b>			
<b>01.03.2022</b>	<b>Source</b>	<b>Amount</b>	<b>Details</b>
	Cornard United	£166.66	Rent
	Cornard United	£56.63	Insurance reimbursement
	<b>TOTAL</b>	<b><u>£223.29</u></b>	
<b>EXPENDITURE</b>			
<b>Direct Debits</b>	<b>Company</b>	<b>Amount</b>	<b>Details</b>
<b>1.3.2022</b>	Talk Talk	£34.25	Internet Package
	Intuit	£31.20	Accounts Support Package
<b>BACS</b>	<b>Company</b>		<b>Details</b>
	Sudbury Print Group	£833.00	Qtrly Printing - Cornard News
	KBL	£187.50	QPJ Celebration - Bouncy Castle Deposit
	3it Ltd	£211.91	Mnthly IT Support
	Countrywide Ground Services	£519.00	Mnthly Grounds Maintenance Contract
	Buildbase	£69.60	Materials for Assault Course Repairs
	SALC	£180.00	Councillor Training
	SCC	£21,646.59	Annual Street Light Contract
	Sudbury Garden Services	£150.00	Pre-bird nesting season hedge cut
	<b>TOTAL</b>	<b><u>£23,863.05</u></b>	

