



## GREAT CORNARD PARISH COUNCIL

Minutes of the Meeting of **GREAT CORNARD PARISH COUNCIL**  
held at The Stevenson Centre at 7:00pm on Monday 14<sup>th</sup> February 2022

<b>PRESENT</b>	Councillors	Mr S M Sheridan Mrs C J Baker Mr A C Bavington Mr T Keane Mrs T E A Welsh Mrs P White	<b>Chairman</b> Mrs M Bark Mr K Graham Mr M D Newman Mr T M Welsh Mrs J Wilson
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Council Manager	Mrs N Tamlyn
Council Administrator	Miss S Kent

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors T Harman, C G Wright and D Young.

### 2. CHAIRMAN'S ADDRESS

The Chairman advised Members that he would be making a statement at Item 11 regarding the Queen's Platinum Jubilee.

### 3. TO CONSIDER DECLARATIONS OF INTERESTS AND COUNCILLOR REQUESTS FOR DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Councillor Bavington declared a non-pecuniary interest in any item relating to Thomas Gainsborough School as he volunteers at the School and a family member is employed by the Trust.

### 4. DECLARATIONS OF GIFTS AND HOSPITALITY

NONE.

### 5. TO CONFIRM THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 6<sup>TH</sup> DECEMBER 2021 AND THE ESTIMATES MEETING HELD ON MONDAY 10<sup>TH</sup> JANUARY 2022

**AGREED** that the Minutes of the Council meeting held on Monday 6<sup>th</sup> December 2021 are confirmed and signed as a correct record.

**AGREED** that the Minutes of the Estimates meeting held on Monday 10<sup>th</sup> January 2022 are confirmed and signed as a correct record.

A handwritten signature in black ink, appearing to read 'S M Sheridan'.

## **6. POLICE MATTERS**

**NONE.**

## **7. TO RECEIVE DISTRICT & COUNTY COUNCILLORS REPORT**

Councillor Newman advised he had nothing to report.

District Councillor Beer advised that he had complained to the Police and Crime Commissioner that there were far fewer Police Officers compared to numbers in the past. He also highlighted that the Police no longer send reports which used to be issued monthly or at least bi monthly. The Police and Crime Commissioner had stated that he would look into the matter.

Councillor Beer confirmed that he had voted against the policing precept increase of 4.2% which equates to £10 a year for a Band D property. Along with the national Operation Uplift the increase would help fund 72 more Police Officers as well as the recruitment of additional staff to deal with calls and contact from the public more quickly.

District Councillor Beer advised that Suffolk have been invited to negotiate a 'County Deal' which is a new devolution model. Under the new offer there would be no elected Mayor and District Councils would not have the power of veto. All the District Council Leaders have agreed to enter into negotiations which will hopefully benefit local Councils as well. At this stage there has been no discussion about money. This partnership will continue working alongside health partners, emergency services, the Police and Crime Commissions and the Chamber of Commerce.

It was reported that photographs of the parking issues in Kiln Drive have been sent to the District Council who replied that although they have visited the area on a regular basis they had not seen anything which breached any tenancy agreement.

Councillor Beer suggested the Parish Council considers submitting an application for double yellow lines on the 'S' bend which may alleviate the parking problems in the area. Mr Beer proposed submitting a joint application with Sudbury Town Council for yellow lines in areas with parking issues which would enable the two Councils to share the cost.

Suffolk County Council are waiving the charge to close streets for the Queen's Platinum Jubilee celebrations, it has also been suggested that grass cutting takes place before the Jubilee weekend.

Councillors Beer, Barrett and Newman have authorised the payment of £6,000 from their combined Locality Budget towards the cost of the disabled ramp and CCTV at the Cornard Dynamos Pavilion.

The Chairman thanked Councillor Beer for his report.

District Councillor Barrett advised that the Babergh District Council meeting would be held on 21<sup>st</sup> February and that there was a proposal to increase Council Tax by 2% meaning a Band D property would pay an extra £3.50 per annum.



Local Members have continued to fight to keep parking free and the implementation of parking charges in Sudbury has been put on hold but new machines will be installed in the next couple of weeks.

Councillor Barrett gave an overview of the District Council budget and explained the proposal to reduce the Council's Reserve Fund by £200,000, and vire the funds to the Community Grants Fund to assist groups recovering from the pandemic.

Councillor Bavington asked whether there would be more money available for projects such as Cornard Leisure Centres swimming pool which needs funds of roughly £30,000 to upgrade the plant machinery. Councillor Barrett suggested CIL funds may be more appropriate in this case or a grant may be available from the Community Fund if the Leisure Centre was considered of benefit to the community's health and wellbeing.

The idverde contract with the District Council has come to an end and responsibility for Public Realm will return to Babergh District Council. This should mean more street cleaning, hedge cutting etc. Councillor Barrett advised Members to report any work that needs to be done as the new inhouse service is keen to address any issues.

District Councillor Barrett advised that the bid was now in for CIL funding for the works to the Allotment car park.

The Chairman thanked Councillor Barrett for his report.

## **8. TO CONSIDER ITEMS BROUGHT FORWARD – FOR NOTING**

The Items Brought Forward list was **NOTED**.

Councillor Bavington advised that he had attended a meeting with Councillor Newman, Mrs Tamlyn and Cornard Dynamos management to discuss the draft Lease, Heads of Terms and the Management Agreement. This will be passed to the Parish Council's solicitor for drawing up. **NOTED**.

## **9. FIFTEEN MINUTES FOR THE PUBLIC TO ASK QUESTIONS**

**At 8:45pm the Council invited electors of Great Cornard Parish Council to put questions to the Council.**

**At 8:45pm the business of the meeting resumed.**

## **10. CORRESPONDENCE**

- a) **Sudbury Fun Run: Request to support the temporary closure of Blackhouse Lane and Wells Hall Road on 15<sup>th</sup> April 2022**  
Members reviewed correspondence from the Race Director of The Bob French Sudbury Fun Run and **AGREED** there were no objections to the road closures.



**b) Sudbury Town Council: Queen's Platinum Jubilee Beacon Lighting**

Members reviewed correspondence from the Mayor's Secretary and Events Co-ordinator and **AGREED** to contribute £150 towards the lighting of the beacon at 9.45pm on Thursday 2<sup>nd</sup> June 2022.

Funds to be allocated from the Administration Budget.

**11. TO RECEIVE AN UPDATE ON THE QUEEN'S PLATINUM JUBILEE WORKING PARTY**

Councillor Newman advised that work on the Platinum Jubilee was going well. Councillor Keane reported that the Punch and Judy man has now pulled out and that the Jubilee mugs which were to be used as prizes would be quite expensive.

Councillor Wilson advised that the Brook Pub have agreed to provide a bar.

The Chairman stated that members of staff would not be available to help on the day and all the Members of the Council would be needed to help with the stalls, marshalling cars etc.

Councillor Baker asked who would be providing First Aid support as St John Ambulance use The Stevenson Centre for training and would be an ideal choice. The Chairman advised that they charge for their service and an alternative arrangement has been made.

The next Jubilee Working Party has been cancelled but rescheduled for Tuesday 1<sup>st</sup> March 2022.

**12. TO RECEIVE A VERBAL UPDATE ON THE ENVIRONMENT AGENCY APPLICATION FOR A BESPOKE PERMIT TO DE-SILT THE BLACK BROOK**

The Council Manager advised that the paperwork supplied by the Environment Agency (EA) was proving problematic. A request for exemption from the need for a permit has been denied by the Environment Agency due to the Brook's close proximity to the Cornard Mere which is a Site of Special Scientific Interest (SSSI) although a reduction in the cost to £221 has been identified by Councillor Mrs Bark.

The Council Manager has asked the EA for sight of Persimmon Homes' application form to use as guidance but they have refused on the grounds of GDPR.

As the forms are too technical to be completed by the Parish Council, it may be necessary to consider employing a consultant to do the work on their behalf.

Members **AGREED** to pursue the Environment Agency for support and sight of the Persimmons application and Councillor Newman **AGREED** to bring the matter to the attention of James Carlidge MP, if it could not be resolved.



**13. TO RE-CONSIDER A REQUEST FROM THE 1<sup>ST</sup> GREAT CORNARD SCOUT GROUP TO INCREASE FUNDING FOR THE 2022 FIREWORK DISPLAY (PREVIOUSLY DISCUSSED AT THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 22<sup>ND</sup> NOVEMBER 2021)**

Councillor Sheridan declared a non-pecuniary interest in this item as he is Chair of the Scouts Fund Raising Committee.

The 1<sup>st</sup> Great Cornard Scout Group have requested an increase to their usual grant of £1,100 towards the cost of the 2022 firework display. The extra £400 is to cover the increase in prices and to enable them to put on a bigger display after the two year absence due to Covid. Mr Sheridan explained that the Scouts always get the best value for money from their supplier and order early enough to get a discounted rate.

Members discussed the price increase and **AGREED** to grant £1500 to the 1<sup>st</sup> Great Cornard Scouts for fireworks.

Funds to be allocated from the FY2022/23 Grant Budget.

**14. TO DISCUSS THE CLOSURE OF THE FIVE BELLS PUBLIC HOUSE, GREAT CORNARD**

Members discussed the closure of the Five Bells Public House which is planned for September 2022. Planning permission has already been granted for four bungalows on land behind the Pub.

Councillor Bavington commented that Great Cornard once had six public houses. If the Five Bells were to close the village would have lost half of its pubs as the Queens Arms and the Highbury Barn were already closed.

**At 8:20 The Chairman invited the Landlady of the Five Bells to speak.**

The Landlady explained she was informed at Christmas 2021 that the owners of the building had sold it to developers who propose to demolish the structures to the side of the Pub to build a cul de sac. The main building would be converted into flats.

Members passed a Motion deploring the closure of a viable business under such circumstances and **AGREED** for the Council Manager to write to Babergh District Council to ascertain their current change of use policy and to draw the District Councils attention to the Parish Council's views on the way this matter has been handled and to forward a copy to James Cartlidge MP and the local press.

It was **AGREED** to provide the Landlady with a copy of the Council's objections to the planning application for the four bungalows as they may find this useful if they were to pursue the matter further.



## 15. FINANCIAL MATTERS

- a) **To note the list of payments authorised under Delegated Powers (see Appendix A)**

Members reviewed the list of payments authorised under Delegated Powers. **NOTED.**

- b) **To approve the latest list of payments (see Appendix B)**

Members reviewed the latest list of payments. **NOTED.**

- c) **To approve Actions out of Meeting**

- i) **07/2021 Grant aid for St Andrew's Lunch Club Christmas Dinner**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 07/2021 for payment of the Bridge Projects invoice of £750.00 for St Andrew's Lunch Club's Christmas Lunch.

Funds to be allocated from the Administration Budget.

- ii) **08/2021 Annual General Data Protection Regulation Fee (ICO)**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 08/2021 to set up a direct debit payment which was signed by two Members in line with the Parish Council's Bank Mandate and Financial Standing Orders to pay the annual data protection fee of £35.00.

Funds to be allocated from the Administration Budget.

- iii) **09/2021 Tree works adjacent to the Allotment car park**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 09/2021 to authorise Vertas to carry out tree works to the Oak and Horse Chestnut trees on land adjacent to the Allotments, as detailed in the report dated 26<sup>th</sup> October 2021. To fell and grind the stumps of the Field Maple and to remove all wood from site at a total cost of £1,045 plus VAT.

Funds to be allocated from the Allotment and Recreation Budget.

- iv) **10/2021 Application to use the Country Park for the Sudbury Triathlon**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 10/2021 to give permission to TriSudbury to use the Great Cornard Country Park as part of the run route for the Sudbury Triathlon on Sunday 12<sup>th</sup> June 2022.



**v) 11/2021 Replace the litter bin at junction of Head Lane and Philips Field Road**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 11/2021 to authorise the purchase of a new Community Litter Bin at a cost of £207.90 plus VAT and for the Community Wardens to install it in place of the old bin.

Funds to be allocated from the Recreation Budget.

**vi) 12/2021 Relocate street lantern unit no. 142 at Cats Lane**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 12/2021 to authorise Suffolk County Council to relocate street light column No.142 by 2 metres subject to ICENI agreeing to meet the cost of installing a new column and LED lantern and any other associated costs.

**vii) 13/2021 Grant aid for Suffolk Accident Rescue Service**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 13/2021 to continue to support SARS and their activities and to grant aid the sum of £500.00.

Funds to be allocated from the Grant Fund.

**viii) 14/2021 Relocate street lantern unit no. 47 at Bures Road**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 14/2021 to authorise SCC to replace Unit No. 47 with a new 6 metre street light column and LED lantern following the costs being met by the owner of 130 Bures Road.

**ix) 15/2021 New 5 year photocopier contract**

**NOTED** the Council Chairman authorised an "Action Out of Meeting" No. 15/2021 to authorise the Council Manager to enter into a new 5 year Agreement with Ricoh Limited at a reduced cost of £780 plus VAT per year and subject to a decrease in the cost per copy of black and white and colour copying.

Funds to be allocated from the Administration Budget.

**Meeting closed at 8:41pm**

Signed 

**Cllr S M Sheridan**

## APPENDIX A

**Great Cornard Parish Council BACS payments up to 27<sup>th</sup> January 2022  
Approved under Delegated Powers**

<b>INCOME UPTO</b>				
<b>10.01.2022</b>	<b>Source</b>	<b>Amount</b>	<b>Details</b>	
	Cemetery	£161.00		
	Allotments	£499.00		
	<b>TOTAL</b>	<b><u>£660.00</u></b>		
<b>EXPENDITURE</b>				
<b>Direct Debits 31.12.2021</b>	<b>Company</b>	<b>Amount</b>	<b>Details</b>	
	Intuit	£20.40	Accounts Support Software	
<b>BACS</b>	<b>Company</b>		<b>Details</b>	
	Salaries	£4,362.70	<b>Paid 13.01.22</b>	
	HMRC	£1,226.35	NI & Tax Payover - <b>Paid 13.01.22</b>	
	Suffolk County Council	£1,604.32	Pension Payover - <b>Paid 13.01.22</b>	
	Ricoh UK Ltd	£421.51	Quarterly Photocopier Bill	
	Herts County Council	£30.71	BHL External Toilet Supplies	
	GC Scout Group	£500.00	Grant towards cost of Defibrillator *	
	SALC	£180.00	Councillor Training	
	Flagpole Express Ltd	£243.00	Flags for new Village Flagpole	
	Sudbury Town Council	£2,773.44	Qrtrly Community Warden Charge**	
	Buildbase	£21.53	Materials for litter bin repairs	
	Sudbury print Group Ltd	£797.00	Cornard News Printing cost	
	Ms S Payne	£16.00	Allotment overpayment refund***	
	Sudbury Office Supplies	£89.70	Stationery supplies	
	<b>TOTAL</b>	<b><u>£12,286.66</u></b>		
	* Approved by FC 6th December 2022			
	** Higher than normal due to resurfacing works on the Allotment car park			
*** Allotment holder over paid by £16.00				
			<b>Member Transfer Authoristion</b>	
<b>Transfer</b>	<b>£4,983.19</b>			



## APPENDIX B

Great Cornard Parish Council BACS payments up to 14<sup>th</sup> February 2022

INCOME UPTO				
14.02.2022	Source	Amount	Details	
	Cemetery	£54.00		
	Cornard United	£166.66	Rent	
	Cornard United	£56.63	Insurance reimbursement	
	Allotments	£437.00		
	<b>TOTAL</b>	<b><u>£714.29</u></b>		
EXPENDITURE				
Direct Debits	Company	Amount	Details	
	28.01.22	Talk Talk	£34.25	Internet Provision
		Intuit	£31.20	Accounts Support Package
BACS	Company	Amount	Details	
	Salaries	£4,255.97		
	HMRC	£1,198.49	NI & Tax Payover	
	Suffolk County Council	£1,568.91	Pension Payover	
	Herts County Council	£21.90	BHL External Toilet Supplies	
	3IT	£211.91	IT Support Package	
	Sudbury Common Lands Charit	£5,822.63	Half Yearly Amenity Management*	
	Auto Innovations	£49.20	BHL External Toilet Signage	
	Colne Contracts	£180.00	Intallation yellow lines on speed bumps	
	Buildbase	£81.72	TSC Car Park Repairs	
	Countrywide Grounds Ltd	£519.00	BHL Grounds Maintenance Contract	
	Ernest Doe & Sons Ltd	£56.40	New Ropes and Poles for Cricket Square	
	HomeFront Limited	£118.01	Country Park Assault Course Repairs	
	Windsock Company Ltd	£2,790.00	New Village Flagpole	
	S & K News Ltd	£13.60	Suffolk Free Press	
	Suffolk Accident Rescue Serv	£500.00	Grant Award	
	3IT	£13.20	New Keyboard	
	<b>TOTAL</b>	<b><u>£17,466.39</u></b>		
	* Country Park, Shawlands Wood, Recreation ground, Stacey Ardley & Village Green			
			Member Transfer Authoristion	
	Transfer	£17,421.34		

