



**Minutes of the Estimates Meeting of Great Cornard Parish Council held by
Video Teleconference on Monday 11th January 2021 at 7pm**

PRESENT	Councillors	Mr S M Sheridan	Chairman
		Mr A C Bavington	
		Mr T J Keane	
		Mrs T E A Welsh	
		Mrs P White	
		Mr D Young	
Council Manager	Mrs N Tamlyn		
Council Administrator	Miss S Kent		

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs C J Baker. Councillors D Walton and T Harman did not submit their apologies and were not in attendance.

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised Members of the death of former Chairman and Councillor, Mick Cornish, who died recently. Councillor Bavington had written an article about Mr Cornish for the local papers. Members paid their respects by holding a two minute silence.

The Chairman also passed on his condolences to Councillor Welsh on the recent loss of his father.

3. TO CONSIDER DECLARATIONS OF INTEREST AND COUNCILLOR REQUESTS FOR DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members were reminded of the need to declare any interests or requests for dispensations in matters on the Agenda.

Councillor Bavington declared a non-pecuniary interest in matters relating to Thomas Gainsborough School as he volunteers at the School and a member of family is employed by The Trust.

Councillor Young declared a non-pecuniary interest in matters relating to Thomas Gainsborough School as a family member is employed by The Trust.

Councillor Welsh declared a non-pecuniary interest in matters relating to Thomas Gainsborough school as he is employed by The Trust.

Councillor Mrs T Welsh declared a non-pecuniary interest in matters relating to Thomas Gainsborough School as she is employed by the Trust.

S Sheridan

Councillor Wright declared a non-pecuniary interest in matters relating to the allotments as he is an allotment holder.

4. DECLARATIONS OF GIFTS AND HOSPITALITY

NONE

5. TO APPROVE THE FINANCE MANAGEMENT REPORT TO 5TH JANUARY 2021 (FIGURES TO DATE)

Members reviewed and **NOTED** the Expenditure against Budget report up to 5th January 2021. (**Appendix A**)

6. PRECEPT FY2021/2022

The Chairman invited Councillor Bavington, as Chairman of the Council's Policies and Resources Committee, to propose the Budget.

Councillor Bavington presented the Budget (**Appendix B**) and advised that he would be proposing a 3% increase to the Council Tax.

Due to the uncertain times during the Covid pandemic it may be necessary to eschew large projects this year and to continue to be careful with the Council's finances. Councillor Bavington pointed out that even with a 3% rise the Council would have a small shortfall of £670 although it would be gaining a one off Local Tax Support Grant of £4218.

Members reviewed and **NOTED** the Budget Notes (**Appendix C**) prepared by the Council Manager, which referred to each individual budget line and any proposed increase/decrease to income and expenditure.

Members **AGREED** to postpone the Cornard United rent review until next year and to extend the rent payment holiday until the end of this financial year and to budget for a further 6 months as they currently have no income stream due to Covid restrictions.

Members **AGREED** not to increase the figure for Section 137 grants as many groups are not currently meeting and therefore financial assistance would be unnecessary.

The grant pay over to the charity will be assessed by the Council towards the end of the Financial Year. It was **AGREED** that the Council Manager would continue to closely monitor The Stevenson Centre's account to ensure there are sufficient funds to meet expenditure and to keep the Council informed accordingly.

It was **AGREED** that the Council would request a Precept of £234,592.00 from the District Council which provides for a 3% increase in the Council Tax on a Band D property to £84.26. (**Appendix D**). This is the budget shown for FY2021/2022 in **Appendix B**.

Councillor Welsh advised Members that he had introduced a new procedure to check that the staff salaries have been calculated and paid correctly as an extra measure of audit security. He confirmed that all payments have been made correctly so far this financial year. **NOTED**



7. TO DISCUSS BABERGH DISTRICT COUNCIL'S PROPOSAL TO INTRODUCE PARKING CHARGES IN SUDBURY

It was **AGREED** to defer discussions on this issue to the next Parish Council meeting on 25th January 2021 as there have been a large number of objections and Babergh District Council will be taking the matter to a full Council meeting on 4th February. Councillor Newman understood that the matter was also due to be discussed by Babergh DC on 19th January 2021 prior to the full Council meeting.

8. PROPOSAL TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH SECTION 1 OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF CONFIDENTIAL AND EXEMPT INFORMATION

AGREED to exclude press and public from the meeting.

9. TO REVIEW AND APPROVE THE PENSION ADMISSION AGREEMENT BETWEEN SUFFOLK COUNTY COUNCIL, GREAT CORNARD PARISH COUNCIL AND THE STEVENSON CENTRE CHARITY

The Council Manager advised Councillors that a member of The Stevenson Centre Charitable Trust staff had applied to join the Suffolk County Council Pension Scheme at the end of 2019. As The Stevenson Centre Charity was not a member of the SCC Pension Scheme it is now necessary for an Admission Agreement to be signed to allow the Charity to join the Pension Scheme.

AGREED that Councillor Sheridan should sign the Admission Agreement on behalf of Great Cornard Parish Council.

It was also **AGREED** that Councillor Bavington would sign the Admission Agreement on behalf of The Stevenson Centre Charity as Vice Chairman of Great Cornard Parish Council and Chairman of the Policy and Resources Committee.

Meeting Closed 7.52pm

Signed 
Mr S Sheridan: Chairman

APPENDIX A

GREAT CORNARD PARISH COUNCIL

Actual expenditure to date, compared to budget as at 5th January 2021

Account	Budget	To Date	
INCOME			
Precept	235262.00	235262.00	100%
Interest	500.00	162.00	32%
Allotments	3000.00	2877.00	96%
Cemetery	3200.00	2610.00	82%
Recreation Ground	0.00	0.00	0%
Blackhouse Lane	5200.00	1600.00	31%
Wayleaves	135.00	125.00	93%
Recycling	450.00	372.00	83%
Community Infrastructure Levy	0.00	0.00	0%
INCOME	£247,747.00	£243,008.00	98.09%
Leisure Grant	£0.00	£10,000.00	
COVID-19 Grant	0.00	2000.00	0%
TOTAL INCOME	£247,747.00	£255,008.00	102.93%
EXPENDITURE			
Administration	14000.00	5667.00	40%
Agency Services	14000.00	6158.00	44%
Community Warden	9750.00	2564.00	26%
Grants Made	12500.00	3650.00	29%
Capital Spending	23500.00	10483.00	45%
Loans Repayment & Interest	17881.00	17882.00	100%
Stevenson Centre Grant	12066.00	166.00	1%
COVID-19 Grants	0.00	1933.00	0%
Allotment Expenses	2300.00	1958.00	85%
Blackhouse Lane	5000.00	1151.00	23%
Cemetery	7000.00	3892.00	56%
Recreation Grounds	14000.00	5786.00	41%
Shawlands Wood LNR	2200.00	1020.00	46%
Street Lights	18000.00	0.00	0%
Litter/Dog Bins	2250.00	1812.00	81%
Village Hall Expenses	1000.00	106.00	11%
Bank Charges	0.00	0.00	0%
Insurance	4000.00	4666.00	117%
Salaries & Wages	80500.00	58302.00	72%
Professional Fees	7000.00	1995.00	29%
Election Fund	800.00	800.00	100%
Transfer to Reserve	0.00	0.00	0%
Total Expenditure	£247,747.00	£129,991.00	52%

 APPENDIX B

APPENDIX B

	Actuals 17/18	Actuals 18/19	Actuals 19/20	Budget 20/21	Budget 21/22	Budget 22/23	Budget 23/24	Budget 24/25
Income								
Interest on Investments	191	716	549	500	30	40	50	60
Allotment income	2,100	2,484	2,524	3,000	3,000	3100	3200	3300
SC Lettings	26,814	0	0	0	0	0	0	0
Cemetery income	3,828	3,593	3,498	3,200	3,700	3950	4200	4450
Recreation Ground	0	0	0	0	0	0	0	0
Blackhouse Lane	3,700	4,196	3,100	5,200	4,200	5200	5200	5200
Wayleaves	121	121	122	135	130	140	145	150
Recycling	1,177	566	633	450	450	460	470	480
PWLB Loan	0	299,895	0	0	0	0	0	0
Grants received	0	55,000	892	0	0	0	0	0
CIL Funds	0	3,989	1,139	0	0	0	0	0
Total Income	37,931	370,560	12,457	12,485	11,510	12890	13265	13640
Expense								
Administration	14,305	12,787	13,595	14,000	14,500	14300	14600	14900
Agency Services bought	10,268	10,548	9,774	14,000	14,000	14600	14900	14900
Stevenson Centre Charity Grant	0	8,930	6,633	12,066	12,505	11860	9035	6215
Section 137 payments	11,597	11,839	10,650	12,500	12,500	13500	14000	14000
Capital spending	67,033	158,707	11,382	23,500	21,062	21500	23000	24500
Loans repayments & interest	0	9,185	18,161	17,881	17,603	17324	17044	16765
CIL Expenditure	0	1,659	0	0	0	0	0	0
The Stevenson Centre Project	0	354,895	0	0	0	0	0	0
The Stevenson Centre	14,736	0	0	0	0	0	0	0
Allotment expenses	1,622	414	1,632	2,300	2,500	2700	2900	3100
Cemetery costs	4,485	6,869	6,310	7,000	10,000	10250	10500	11000
Blackhouse Lane Expenses	1,537	950	2,648	5,000	3,250	3350	3450	3600
Recreation Grounds Expenses	12,239	12,650	12,780	14,000	15,500	15965	16444	16937
Shawlands Wood LNR	0	2,000	2,020	2,200	2,100	2150	2200	2250
Salaries & Wages	77,070	79,373	72,102	80,500	82,200	83900	85500	87250
Street Lights	14,317	17,602	16,789	18,000	18,000	18350	18750	19125
Bank Service Charges	14	0	0	0	0	0	0	0
Insurance	6,837	6,642	3,617	4,000	4,550	4100	4200	4300
Professional Fees	2,755	4,170	3,775	7,000	6,000	5000	4500	4000
Village Hall Maintenance	0	0	580	1,000	1,000	1100	1200	1300
Community Warden	3,180	5,015	5,017	9,750	9,750	10250	10500	10750
Litter/Dog Bins	1,928	1,928	2,643	2,250	2,500	2650	2750	2850
Election Fund	0	0	3,198	800	800	800	0	800
Transfer to Reserve	0	0	0	0	0	5000	5000	5000
Total Expense	243,923	706,163	203,306	247,747	250,320	258649	260473	263542
Income Requirement	205,992	335,603	190,849	235,262	238,810	245,759	247,208	249,902
Grant	0	0	0	0	4,218	0	0	0
Precept	207,727	210,512	221,815	235,262	234,592	245,759	247,208	249,902

J. Shinde

Great Cornard Parish Council

Budget Notes for Estimates Meeting on 11th January 2021

Due to the impact of the Covid-19 Pandemic and the uncertainty of The Stevenson Centre’s ongoing and long-term Financial position, the Council’s financial position is extremely uncertain and the Council will need to meet the challenge by maintaining a prudent approach to its future finances when setting the FY21/22 Budget. Whilst the Council has benefited from one-off grants which have assisted with the loss in income from areas such as Blackhouse Lane, it is unclear whether any further grant support will be available.

In the face of the current climate, it is prudent for the Council to consider the potential impact the ongoing coronavirus pandemic will have on the Council’s finances when setting the FY21/22 Budget.

The figures below give a summary of the Council’s Tax Base and Precept figure for FY2020/2021.

FY2020/2021	Tax Base Figure	2875.71
Band D	£81.81	
Precept	£235,262.00	

This year, Babergh DC have written to all Parish and Town Councils stating that the setting of Council Taxes this year is affected by extraordinary circumstances and an extremely high level of uncertainty, and they have requested that Parish Councils hold their Precept setting meeting between 8th January and 29th January 2021, as Babergh intend to recalculate the Council Tax Base figure in early January following the Provisional Local Government Finance Settlement. This is due to the impact of the Covid-19 pandemic which means the calculation for the Tax Base figure is subject to a very high degree of uncertainty, both in respect of the factors affecting the Tax Base and the Government’s response to these. The two areas of concern that will reduce the Tax Base are *rising numbers of Local Council Tax Reduction Scheme reliefs and reduced collection rates*.

However, on 7th January 2021 Babergh DC advised all Town and Parish Councils that they have slightly adjusted the collection rates, which has reduced the Tax Base figure further. Major precepting authorities will receive a Local Council Tax Support Grant which includes a share for Town and Parish Councils. Consequently, Great Cornard Parish Council will receive a grant payment of £4218.00, which will be paid as a single payment at the same time as the Council’s first precept payment on 30th April 2021.

Great Cornard’s Tax Base figure has been reduced by a further 0.5% and the proposed previous figures have been removed and adjusted accordingly.

The proposed FY21/22 Tax Base figure for Great Cornard has been reduced to £2784.00, a decrease of 3.2%.

Precept FY2021/2022		Tax Base Figure		£2784.00	
Based on Band D Property					
% Increase	Band D	FY21/22 Precept	FY21/22 Grant	TOTAL FY21/22	* Precept Difference
0%	£81.81	£227,759.00	£4,218.00	£231,977.00	(-£7503.00)
2%	£83.45	£232,314.00	£4,218.00	£236,532.00	(-£2948.00)
3%	£84.26	£234,592.00	£4,218.00	£238,810.00	(-£670.00)

* Difference between FY20/21 Precept (£235,262.00) and proposed FY21/22 Precept not including the one-off FY21-22 Grant



Central Government does not currently cap the percentage level that Parish Councils can increase the Precept by, and SLCC have advised that the referendum principles are unlikely to be applied to English Parish Councils in FY2021/2022.

Last year's Tax Base figure increased by 3.3%, which allowed for a Precept rise of £11,302.94 based on an agreed 2% increase.

The proposed Budget for FY21/22 is based on a 3% increase and will allow the Parish Council to maintain a prudent approach to its finances and maintain its current level of income for the next financial year.

INCOME

Interest reduced to £30 based on an interest rate drop to 0.01%.

Allotment income increased to reflect the increase in rent from 1st January 2021. The Council agreed to ringfence additional funds raised by the increase to cover maintenance costs to ensure allotments are passed on to new tenants in a reasonable condition. The Council will need to consider this when viring FY21/22 unallocated reserves.

SC lettings income - Following the separation of The Stevenson Centre's bank account, all income is now paid into the Charity's own bank account.

Cemetery income for FY20/21 is in line with the Budget. It is proposed to increase the income by £500 due to the increased cost of an improved ashes interment service which is passed on accordingly.

Recreation Ground income remains at zero.

Blackhouse Lane

Cornard United – The Terms of the Cornard United Lease allows for a rent review which would be implemented from 1st April 2021.

The Parish Council has granted Cornard United a payment holiday from 1st April 2020 to 31st December 2020 which amounts to an income loss of £1.5k in FY20/21. The Club has requested a further extension as they are still unable to open their bar facilities which is the Club's main source of income. In view of the ongoing restrictions due to the Covid-19 pandemic, it is proposed to extend their payment holiday for a further 3 months (FY20/21 income loss £2K), and make provision in the FY21-22 Budget to allow for a further extension of up to 6 months (Income loss £1k). The Council may also want to consider postponing the rent review until 1st April 2022 and to agree a rent freeze for FY21-22.

Cornard Dynamos – The Club's rent has remained the same for many years and is expected to be reviewed once the lease negotiations begin. The Dynamos were granted a 6 month payment holiday in FY19-20 (Income loss £1100.00) and have requested no further financial assistance.

Wayleaves income reduced to £130 In line with the FY20-21 actual figure of £125.00.

Recycling income for FY20-21 will be higher than anticipated due to the summer lockdown but the income is expected to return to normal, in line with the rates given by BDC for mixed glass and textiles.

CIL it is not possible to budget CIL Funds but the outcome of the recent Babergh consultation on increased CIL charges will have some bearing moving forward.

EXPENDITURE

Many of the expenditure items in FY20/21 are currently running underbudget. This is due to lockdown and a continued effort to keep costs as low as possible. This has shown the Council to be financially resilient and its finances have been managed well.



The expenditure has been assessed using FY19/20 actual figures as a guide and where possible, the expenditure for FY21-22 has not been increased.

Administration – An increase of £500 to £14.5k to allow for the cost of increased IT support to enable remote meetings and the cost of Member services.

Agency Services – Thomas Gainsborough School have informed the Council of their intention to withdraw from the Grounds Maintenance Contract for Blackhouse Lane from 31st March 2021, as the Trust have agreed to merge all their sites into one contract. The Council Manager has approached Countrywide who provide the current service on behalf of TGS to provide a quote to continue the service for FY21/22. The cost is not expected to rise significantly.

Sudbury Common Lands Charity (SCLC) have agreed to take on the maintenance of the Hedgerows Village Green and play area as well as the Stacey Ardley Play and Dog Exercising Area. The overall cost has risen by £800 but this also includes the Recreation Ground.

The Agency Services are currently running underbudget and it is proposed to keep the Budget at £14k as the current level of funding should be sufficient to cover rising costs.

The Council is expected to review all its Grounds Maintenance Services in FY21/22.

Stevenson Centre Grant Support – Please refer to The Stevenson Centre Budget.

Section 137 Grants – It is proposed maintain the grant budget at £12.5k for this financial year.

Capital Spending – FY20/21 Expenditure to date:

Earmarked Capital Funds for FY2020/21

CAPITAL EXPENDITURE	C/F 2020/2021	Capital Projects	C/Forward	Vired *	Expenditure	Remaining
Recreation Grounds(1)	£9,869.87	£1,000.00	£10,869.87	£0.00	£1,200.00	£9,669.87
Street Lights (2)	£14,512.83	£0.00	£14,512.83	£0.00	£0.00	£14,512.83
SC AED Grant	£1,000.00	£0.00	£1,000.00	£0.00	£852.00	£148.00
SC Improvement Fund (3)	£26,935.50	£4,000.00	£30,935.50	£0.00	£1,292.00	£29,643.50
Village Hall Imp/Ext Fund	£195.13	£5,000.00	£5,195.13	£0.00	£0.00	£5,195.13
BHL Improvements (4)	£1,923.00	£0.00	£1,923.00	£0.00	£0.00	£1,923.00
General Building Fund(5)	£23,023.05	£0.00	£23,023.05	£21,562.56	£6,247.00	£43,592.61
C.United Floodlight Fund	£0.00	£5,000.00	£5,000.00	£0.00	£0.00	£5,000.00
Church Clock Fund	£1,568.00	£0.00	£1,568.00	£0.00	£0.00	£1,568.00
Neighbourhood Plan Fund	£0.00	£5,000.00	£5,000.00	£0.00	£0.00	£5,000.00
Cemetery Improvements	£0.00	£3,500.00	£3,500.00	£0.00	£0.00	£3,500.00
Election Fund	£2,978.00	£0.00	£2,978.00	£800.00	£0.00	£3,778.00
	£82,005.38	£23,500.00	£105,505.38	£22,362.56	£9,591.00	£123,530.94

ALLOCATED/AGREED EXPENDITURE

1. Gainsborough Trail £3k, Rec.Grnd Play Equip £5k, Village Gateway-Bures Road £1.6k
2. Street Lights Mallard Way & Highbury Barn F/pth + lantern assessment £4.7k
3. SC Foul Drains £4.8k
4. C.Dyn Garage Door £518/Pavilion Improvements £1.8k materials contribution-No longer req.
5. Improvement to Village Hall, BHL Pavilion

COMMUNITY INFRASTRUCTURE LEVY

	C/F 2018/19	2019/20	Expenditure	Balance
CIL Payments *	2330.23	1138.45	0	3468.68

* All Funds allocated to SID

DEFIBRILLATOR FUND

	C/F 2019/20	Expenditure	Balance
SCC Locality Fund/Cornard Ladies Group Donation	£892.00	£892.00	£0.00

*Members will note the decision under delegated powers and in consultation with the appropriate Members to vire the FY19/20 underspend of £21,562.56 to the General Building Fund.



EARMARKED CAPITAL RESERVES of £21,062.00 for FY21/22 is based on the proposed 3% increase. The Council normally considers the Committee's recommendations at this point, but as the Council has only just resumed its programme of meetings, this has not been possible

Proposed Items for Consideration:-

In April 2020, Japanese Knotweed was identified on one of the Council's allotments. The Council's previous contractor carried out initial treatment with an appropriate herbicide but following their departure and having sought the advice of the Allotment Association, the Council has contacted an accredited contractor to quote for the continued treatment of the area in the spring. The Council has received two quotations at an estimated cost of £5.5k. The programme of treatment will take approximately 2-3 years and can be guaranteed for up to 10 years and will result in two allotments being unusable for the foreseeable future.

The Council has been quoted £2.2k for the new Village Gateway sign which doesn't include installation. It is proposed to add a further £1k to the £1.6k already set aside for the project.

The Council has applied for Quiet Lane Status for Blackhouse Lane and Prospect Hill. The cost of some signage will be funded by SCC but some additional signage may be required.

	Proposed
Knotweed Treatment	£5,562.00
Village Gateway	£1,000.00
Signage for Quiet Lane Status	£1,000.00
Funds towards cost of BHL Pavilion Improvements	£3,000.00
Funds towards cost of SC Car Park Improvements	£3,000.00
Cemetery Improvements	£2,500.00
Funds towards cost of Play Equipment/Overspill Car Park	£5,000.00
TOTAL	<u>£21,062.00</u>

Loans and Repayments – Reflects the PWLB repayment schedule.

CIL Expenditure – It is not possible to budget for CIL Expenditure.

Stevenson Centre – Nil as expenses for the Centre are now met by the Charity and any deficit met by the Parish Council by means of a grant.

Allotment Expenses – Running costs are in line with the Budget. An increase of £200 to £2.5k is proposed to cover the cost of clearing allotments prior to them being re-let.

Cemetery Costs – Running costs for the Cemetery are below budget so far this year. This is mainly due to the change in grounds contractor and the Community Wardens taking on the grass cutting during the summer. The Council agreed to instruct a new contractor for a period of 18 months to maintain the Cemetery, Churchyard and hedges in the Council's ownership. The cost has risen significantly but the service offered will be more appropriate and sensitive to the location. The budget has increased from £7k to £10k, which also provides for the increased cost of the grave digging service for ashes interments.

Blackhouse Lane Expenses – TGS have agreed to cover the cost of maintaining the cricket square which will commence early spring 2021. The Council will still need to meet the cost of servicing and maintaining the lawnmower. As the FY20/21 Budget included a sum to maintain the square, the budget has been reduced to £3.25k. The funds will be re-allocated to the Cemetery/Recreation Ground Budget to allow for the increased cost of the new contractors.

Recreation Grounds – As mentioned under Agency Services, SCLC agreed to take on the maintenance of the Recreation Ground and both play areas. The overall cost has risen by £800 but the service provided is of a far higher standard.

S. Shinde

Costs are currently below Budget due to the change in grounds contractor and the Community Wardens maintaining the Church since August. The instruction of a new contractor for an 18 month period has resulted in a rise in costs but the service offered will be more appropriate and sensitive to the location. It is proposed to increase the Recreation Budget to £15.5k.

Shawlands Wood LNR – SCLC’s Finance committee meet in January to review their Budget. Adrian Walters has advised that increases are normally in line with RPI. A reduction of £100 is proposed based on the FY19/20 actual figure.

Salaries & Wages – This years salaries will be underbudget due to a staff decision to delay entry to the Council’s pension scheme until FY21/22.

Suffolk Pension Fund’s Draft Triennial Results agreed a reduction in employer contribution rates by a further 1% in FY21-22.

Negotiations for the FY21-22 NJC pays scales have not yet commenced and although there has been some confusion over the recent announcement by the Chancellor of a pay freeze for public sector staff, with the exception of staff on less than £24k, who would receive a £250.00 payment. The Local Government Employers have clarified that the Government has no formal role around the decisions in these pay negotiations and it will be “business as usual” in 2021/22. Any change to that position would involve legislation by the Government.

A 2% increase has been added to the salary budget which will also allow for any pay point rises based on the Council’s contractual obligations.

Streetlights – Costs can vary as dependent on the cost of electricity. In FY2019/20 the cost went down by £813. It is proposed to maintain the budget at £18K.

Insurance – Is overbudget in FY20/21 due to Cornard United’s agreed payment holiday which amounts to a shortfall of £660. Cornard United and the Scouts normally reimburse the Council for their Buildings Insurance and the SC Charity covers the insurance cost of the Centre. It is proposed to increase the budget to £4.55k which will allow for a further six month payment holiday for Cornard United, a 0.02% increase to the ill-health Insurance payments and a 3% index linked increase to the insurance premium.

Professional Fees – The Council continues to use the services of Lambert Chapman to assist with the preparation of the Parish Council’s accounts and AGAR.

It is hoped that the Scout’s Lease will be progressed and the Council may incur further legal fees regarding the Village Hall legal matter. If the issue regarding the legal fees for the Village Hall is not settled prior to the end of the FY, the Council may consider viring the remaining Professional Fees for FY20/21 to an Earmarked Fund for Legal Costs for the Village Hall which will allow the budget to be reduced to £6k.

Village Hall maintenance – To continue to budget for general maintenance costs relating to the Village Hall. Budget to remain at £1k.

Community Wardens – Although underbudget, it is proposed to maintain the budget at £9.75K as the change in grounds contractors will result in more general maintenance work for the wardens around the village such as clearing leaves, jet washing drains and keeping the Black Brook free-flowing. The agreed FY21/22 increase from £20.00 p/hr to £20.60 p/hr can also be absorbed without increasing the budget.

Litter/Dog Bins – The FY19-20 actual figure was higher than anticipated due to an error by BDC. The FY20/21 invoice has been adjusted accordingly. Babergh have increased their bin emptying costs and the proposed increase is reflected in the proposed rise to £2.5k.

Elections – To propose £800.00 to be earmarked for future elections.



Transfer to Reserves – In 2006 the Council agreed that General Reserves should remain around £30,000.00, which is in line with the general recommendation of 10% of income. Based on the Parish Council's proposed income figure of £238,810.00, £30,000K represents 12.5% of income reserve. It is therefore considered unnecessary to allocate funds to General Reserves in FY21/22.

JJ Hendon

APPENDIX D



APPENDIX D

Council tax multiplier here		2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
A	6	48.46	48.46	48.46	49.41	49.41	49.41	50.4	51.41	52.44	53.49	54.55	56.19
B	7	56.54	56.54	56.54	57.64	57.64	57.64	58.79	59.96	61.16	62.38	63.62	65.53
C	8	64.61	64.61	64.61	65.88	65.88	65.88	67.2	68.54	69.91	71.31	72.74	74.92
D	9	72.69	72.69	72.69	74.11	74.11	74.11	75.59	77.10	78.64	80.21	81.81	84.26
E	11	88.84	88.84	88.84	90.58	90.58	90.58	92.39	94.24	96.12	98.04	100	103
F	13	105.00	105.00	105.00	107.05	107.05	107.05	109.19	111.37	113.6	115.87	118.18	121.72
G	15	121.15	121.15	121.15	123.52	123.52	123.52	125.99	128.51	131.08	133.7	136.37	140.46
H	18	145.38	145.38	145.38	148.22	148.22	148.22	151.18	154.2	157.28	160.42	163.63	168.54

S. S. S.

