

**GREAT CORNARD PARISH COUNCIL**

Minutes of the Meeting of the **BURIAL AUTHORITY** of Great Cornard Parish Council

held at The Stevenson Centre on Monday 11th December 2023

**PRESENT** Councillors Cllr David Young **Chairperson**

Cllr Marjorie Bark Cllr Tony Bavington

Cllr Sharon Bowman Cllr K Graham Cllr Stewart Sheridan Cllr Jane Wakeman

Cllr Pamela White Cllr Judith Wilson

Cllr Colin Wright

Council Manager Mrs N Tamlyn

Council Administrator Mrs S Kubat

1. **Apologies for Absence**

Apologies were received from Cllrs Jane Brooker, Melanie Keane, Tom Keane and Tim Hurst.

1. **To confirm Minutes of the Burial Authority meeting held on MONDAY 13th November 2023**

Members **AGREED** that the Minutes of the Burial Authority meeting held on Monday

13th November 2023 are confirmed and signed as a correct record.

1. **To consider the Items BRought Forward List**

Members **NOTED** the Items Brought Forward List.

1. **TO CONSIDER QUOTATIONS FOR THE TURNING AREA PROJECT AT THE CEMETERY**

Members reviewed three quotations to install a hard surface for vehicles to turn at the top of the central avenue, to install bollards along the line of graves at the top section to protect them and to install two drop down bollards at the end of the new turning area to ensure only authorised vehicles can access the right hand side of the Cemetery.

The Council Manager advised that the Parish Council has previously used contractor 2.

Members **AGREED** that there was no need for the Cemetery Working Party to reconvene to discuss the project further.

Members **AGREED** to accept the quotation of £5,463.00 plus VAT from Eastern Landscapes to carry out the works to the turning area.

Funds to be allocated from Earmarked Funds for the Cemetery turning area.

1. **TO CONSIDER A QUOTATION TO REPAIR THE MEMORIAL ROSE GARDEN WALL**

Members reviewed and discussed the quotation from MCG Property Maintenance & Groundworks of £508.30 (no VAT) to repair the top layer of bricks which have broken away and fallen off.

Members felt the quotation was high and requested a breakdown of the labour costs from the contractor to be reviewed at the next Burial Authority meeting. **AGREED**

1. **INTERMENTS**

**Name Age Date of Burial**

Alan Michael WESTROP 88 17th November 2023

Elspeth Janet RICHES 94 29th November 2023

**Meeting closed at 8:36pm**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chairperson Cllr David Young**